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ABSTRACT

This catalog of resources entails, by definition, an incomplete listing of available materials in the Rutgers University Department of Economics, Alexander Library at Rutgers, data centers throughout Rutgers, and the Internet. Because of the changing nature of the field, this scrapbook is constantly being revised. This scrapbook contains seven sections with section 1 serving as an introduction. Section 2 lists resources of the Department of Economics, New Jersey Hall. Section 3 lists E-mail basics. Section 4 includes economics Internet-accessible accessible resources. Section 5 includes data sources. Section 6 includes information on the Alexander Library, Rutgers University Libraries. Section 7 provides information on library services through INFO. (EH)

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ED 386 397

AN ECONOMICS SCRAPBOOK:
A CATALOG OF RESOURCES
FOR GRADUATE STUDENTS IN THE
DEPARTMENT OF ECONOMICS

DEPARTMENT OF ECONOMICS
RUTGERS UNIVERSITY, NEW BRUNSWICK

FALL 1994

Compiled/Edited by

Miles Yoshimura
Alexander Library

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Department of Economics

SO 034 998

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I. INTRODUCTION

This "scrapbook" is an incomplete catalog of resources that economists may find useful. There is a vast array of resources available in the Department, Alexander Library, data centers throughout Rutgers and the Internet--far too many to list or for even one person to know. Moreover, the universe of resources is forever undergoing change. Items that are currently listed will change or be deleted. New items will emerge. Undoubtedly, there will always be something in the scrapbook that is incorrect and needs to be updated; this scrapbook is in a looseleaf format so that additions can be readily added. If you have a correction or addition, please notify Miles Yoshimura (phone: x7862; e-mail: "yoshimura@zodiac.rutgers.edu"; or campus mail: Alexander Library/College Avenue Campus; e-mail is the easiest way to contact him) or Professor Ira Gang (x7405 or"gang@zodiac.rutgers.edu").

Whether this scrapbook continues greatly depends upon the continuing contributions from the faculty and students in the Department of Economics. If you find a resource that has helped or interests you, please send a note either Professor Ira Gang or Miles Yoshimura. Without your contributions, this scrapbook will die aborning.

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3. Software Guides.....18
Document: Using Microstep V7.0
Document: Introduction to Lotus 1-2-3
Document: WordPerfect Summary Sheet

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

A. EconLit

Document: Letter/Quick Reference Card
Document: EconLit, Explanation of Record
Document: Searching EconLit
Document: Classification (Descriptors or Subject Headings) Schedule for EconLit

EconLit
Department of Economics Office
Journal of Economic Abstracts (vol. 1-6, 1963-1968).
Z7164.E2J65 Alex Ref
Journal of Economic Literature (vol. 7- , 1969-).
Z7164.E2J65 Alex Ref
The Journal of Economic Literature is a major index for the English language Economics journal literature. The paper version of the journal is difficult index to use. Rather than a "subject" index, this index uses a "classification system." Updated quarterly without an annual cumulation. EconLit is the CD-ROM version of Journal of Economic Literature. It is located in the office of the Department of Economics. EconLit also includes the Index of Economics Articles. EconLit provides allows searching in many different and powerful ways. Consult the accompanying documents for possible search techniques and strategies.

Index of Economic Articles (vol. 1- , 1886-).
AI3.A52 Alex Ref
Serves as the annual cumulative subject index for the Journal of Economic Literature; uses the same "classification system." Lags four to five years behind the Journal of Economic Literature.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

1. Abstracts of Working Papers in Economics

Document: Flyer/Description
Document: Description/Record Key

There is a copy of Abstracts of Working Papers in Economics in the Economics Library in New Jersey Hall Library. Beginning with 1994, the Abstracts of Working Papers in Economics is included in EconLit.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

2. Books in New Jersey Hall Library

Reference books and books in the New Jersey Hall Library should NOT be removed from the library: they are for IN-LIBRARY USE ONLY.

If you need to TEMPORARILY borrow books, please be sure to sign them out by signing and leaving book pocket-card in library card file drawer.

When returning book, **please retrieve pocket-card from library card drawer, cross off your name, and refile book in bookshelf**.

II. RESOURCES OF THE DEPARTMENT OF ECONOMIC

B. Department of Economics Library, New Jerse

3. NBER Working Paper Series

The last 3 years of the NBER Working Paper Series stacks: **HB1.N37** on Level 2A. The Economics Library in N NBER Working Paper Series for the years prior to the Alex NBER Working Papers may only be removed for copying p **proper numerical order in bookshelf.**

ECONOMICS, NEW JERSEY HALL

New Jersey Hall

Paper Series is in the Alexander Library
s Library in New Jersey Hall has the
r to the Alexander Library holdings. The
or copying purposes. **Please refile in**

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

4. Working Papers - Rutgers University/Department of Economics

Document: Letter/Call for papers #1
Document: Letter/Call for papers #2
Document: Rutgers University Working Papers

The Department of Economics and various associated Centers put out a working papers series. Copies of these papers are filed in the Bureau, Room 201. Our papers are also being placed on the WOTEC system. Contact Marie Felber, Room 201, for information on placing papers in the series.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

5. Working Papers and Working Paper Lists Received

Document: Working Papers in Economics Library
Document: Master Address List for Working Papers Exchange

We receive a number of working papers from other universities who have agreed to participate in a working paper exchange. These papers are filed, alpha order, in the working paper section of the library. Working papers may only be removed for copying purposes. **Please refile in proper order after photocopying.**

We receive a larger number of **lists** from which you can order individual papers. These lists are in a black loose-leaf binder, alpha order, in the working paper section of the library. Universities participating in a working paper exchange **free upon request** are included in the black binder. When individually requesting papers through our exchange, please return them to the library for reference, Room 301. Lists may only be removed for copying purposes. **Please refile in proper order after photocopying.**

Working papers and lists are also available through BibEC and WoPec, which are available through the Rutgers University Economics Home Page, which is available through INFO and through various Economics subject gophers on the internet.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

6. Journals

We subscribe to a small number of journals and have a larger number of back issues of journals via donations. Journals are located in the computer area of the library as well as in the bookcase in front of the working paper section. Please use journals in the library. Journals may only be removed for photocopying purposes. **Please refile in proper order after photocopying.**

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

7. Card Catalog

The card catalogue for our library is old-fashioned cards. Later this year we hope to have it on network. The card catalogue system is self-service. Please check-out and check-in books and **refile book in library shelf**.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

8. Recent Monographic Acquisitions at Alexander Library

Weekly, bi-weekly or tri-weekly listings of new Economics books received by the Alexander library are sent via e-mail to faculty or graduate student e-mail addresses. If you would like to receive the lists via e-mail, please send a note to "yoshimura@zodiac.rutgers.edu". A "paper" copy of the list is available in the Economics Library.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

B. Department of Economics Library, New Jersey Hall

9. Periodicals, Journals, etc.

The Economics Library in New Jersey Hall receives many periodicals, unsolicited publications, and informative publications. These are placed in the book rack in the main section of the library.

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

C. Computer Resources

1. Graduate and Undergraduate Computer Network

Document: Graduate and Undergraduate MicroCenters

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

C. Computer Resources

2. Computer manuals

Document: Network User Manual
Document: SAS Reference Books

II. RESOURCES OF THE DEPARTMENT OF ECONOMICS, NEW JERSEY HALL

C. Computer Resources

3. Software Guides

Document: Using Microstep V7.0
Document: Using Lotus 1-2-3
Document: WordPerfect Summary Sheet

III. E-MAIL.....19

A. Basics.....19

Document: Using E-Mail on the VAX System
Document: Beginners Guide to E-Mail on the VAX

IV. ECONOMICS INTERNET-ACCESSIBLE RESOURCES.....20-35

A. Rutgers University Economics Home Page.....21-23
Document: RUL Database Descriptions
Document: FAQs about BibEc and WoPEc
B. University of Bristol Economics Home Page/Abstracts of Internet-accessible Resources.....24-33
C. Guides to Internet-accessible Resources for Economics.....34
Document: Internet Resources for Economists (William Goffe)
D. Economics Listservs.....35

IV. ECONOMICS INTERNET-ACCESSIBLE RESOURCES

A. Rutgers University Economics Home Page

Document: RUL Database Descriptions
Document: FAQs about BibEc and WoPEc

ECONOMICS HOME PAGE

Below is the Rutgers University Economics Home Page. It is located within the Rutgers Libraries portion of INFO, the campus network. It can be found as a selection under "Social Sciences." The Economics Home Page includes the Rutgers online catalogs, periodical databases, and internet accessible Economics resources. If there are internet-accessible Economics resources that you find useful or interesting and would like included in the home page, please send a message to "yoshimura@zodiac".

[1] ECONOMICS

- [1] General Information
  - [1] Business CD-ROMs (Text File)
  - [2] CompuStat (Text File)
  - [3] Dow Jones News/Retrieval (Text File)
  - [4] EconLit (Text File)
- [2] Rutgers Online Catalogs
  - [1] IRIS
  - [2] Innopac
  - [3] Law-Newark
- [3] Indexes to Articles and Other Publications
  - [1] ABI - Business/Industry articles
  - [2] ENV - Environmental Sciences
  - [3] IIN - Science/Mathematics/Economics articles
  - [4] Machine Readable Data Files Available at RUCS
  - [5] NPA - Newspaper articles
  - [6] PAI - Public Policy/International Trade articles (PAIS)
  - [7] UnCover - Table of Contents of Journals
- [4] Electronic Texts, Data and Journals
  - [1] Data Sources
    - [1] Banking Data from FDIC
    - [2] Census Data (Various)
    - [3] EconData: Economic Time Series Data (Univ. of MD)

[4] Economic Bulletin Board (Univ. of MI)
[5] Monetary Data from Federal Reserve Board
[6] Holt's Stock Market Reports
[7] Interactive Stock Market Quotes
[8] USDA Economics and Statistics (Cornell)

[2] Electronic Journals and Texts
[1] Economics/Business Journals on CICNet
[2] Country Reports - Economic Policy/Trade Practices
[3] Economic Report of the President (1992-)
[4] Electronic Journals Gopher
[5] National Trade Data Bank
[6] Selected Economic Treaties and Trade Agreements
[7] U.S. Industrial Outlook (1994)

[5] Guides to Resources
[1] Economics Scrapbook: A Catalog of Resources for Graduate Students in Economics at Rutgers, New Brunswick (Gang and Yoshimura)
[2] Internet Resources Guides
[1] Resources for Economists on the Internet (Goffe)
[2] Government Resources of Business and Economic Information on the Internet (Austin and Tang)
[3] Business Sources on the Net (Haas)
[4] An Internet Resources List for International Trade and World Commerce (Herro)

[6] Other Internet-Accessible Resources
[1] Working Paper Archives and Bibliographies
[1] Economic Working Paper Archive (Washington Univ.)
[2] NetEc (BibEc and WoPEc)
[2] Statistical and Mathematical Program FTP Sites/Libraries
[1] NetLib
[2] StatLib (Carnegie Mellon University)
[3] UIC Statistical Library
[3] Economics and Related Sources/Gophers
[1] Business School Gophers
[2] ClioNet (Cliometric Society)
[3] Computational Economics Gopher
[4] Country Specific Information Gophers
[5] Directory of Economists (By Name)
[6] Economics Listservs (Haas)
[7] Electronic Democracy Information Network
[8] ICPSR Gopher

[9] Job Openings for Economists
[10] Library of Congress Economics Gopher
[11] Library of Congress Mathematics Gopher
[12] National Bureau of Economics Research Gopher
[13] Rice University Economics Gopher
[14] Rice University Mathematics Gopher
[15] Sam Houston University Economics Gopher
[16] University of Bristol Economics Gopher
[17] Washington University Economics Gopher
[18] World Bank Gopher
[19] WRI's Mathematica Gopher

[4] U.S. Government Gophers
[1] Bureau of Labor Statistics Gopher
[2] Bureau of the Census Gopher
[3] Department of Commerce Gopher
[4] FedWorld (NTIS): Government Bulletin Boards
[5] U.S. Government Gopher Servers

IV. ECONOMICS INTERNET-ACCESSIBLE RESOURCES

B. University of Bristol Economics Home Page/Abstracts of Internet-accessible Resources

This is the University of Bristol Economics Home Page. It is included in full because it provides abstracts for the files in it--many of which are included in the Rutgers University Economics Home Page. If any file (on this home page or any subject gopher) proves especially helpful or interesting, please e-mail "yoshimura@zodiac" to have it included in the Rutgers Economics Home Page.

ECONOMICS

Select the name of a resource from the listing to jump to a short description. Select the red button by the name to connect directly.

* [2][red button] [3]Accounting Historian's Database
* [4][red button] [5]ANet - AccountingNet
* [6][red button] [7]Budget of the US, 1995
* [8][red button] [9]Case On Line Information System
* [10][red button] [11]Central European Regional Research Organisation (CERRO)
* [12][red button] [13]Cliometric Society
* [14][red button] [15]CTI Economics
* [16][red button] [17]Currency Convertor
* [18][red button] [19]Cyberchronicle of Political Economy
* [20][red button] [21]Daily Sources of Business and Economic News
* [22][red button] [23]Dept of State Country Reports (US)
* [24][red button] [25]EconData
* [26][red button] [27]Economic Bulletin Board
* [28][red button] [29]Economic Democracy Information Network
* [30][red button] [31]Economic Working Paper Archive
* [32][red button] [33]The Economist
* [34][red button] [35]econ-soc-devt
* [36][red button] [37]ECU Exchange Rates
* [38][red button] [39]EDGAR Database
* [40][red button] [41]FedTax-L
* [42][red button] [43]FedWorld
* [44][red button] [45]Financial Economics Network
* [46][red button] [47]FinWeb

* [48][red button] [49]GATT Report
* [50][red button] [51]HeadsUp News Service
* [52][red button] [53]Hetrodox Economics Archive
* [54][red button] [55]Holts Stock Market Reports
* [56][red button] [57]Huangs Weekly Futures Report
* [58][red button] [59]Internet Business Journal
* [60][red button] [61]Iowa Electronic Markets
* [62][red button] [63]Journal of Applied Econometrics Datasets
* [64][red button] [65]Journal of Financial Abstracts
* [66][red button] [67]LABSTAT
* [68][red button] [69]Management Archive
* [70][red button] [71]management-research
* [72][red button] [73]Manchester Information, Datasets and Associated Services
* [74][red button] [75]MIT Experimental Stock Database
* [76][red button] [77]NASDAQ Financial Executive Journal
* [78][red button] [79]National Archives Center for Electronic Records
* [80][red button] [81]National Trade Data Bank
* [82][red button] [83]NetEc
* [84][red button] [85]Penn World Tables v5.5
* [86][red button] [87]Pol-Econ
* [88][red button] [89]Post-Keynesian Thought Mailing List
* [90][red button] [91]Quality Server
* [92][red button] [93]Regional Research Institute
* [94][red button] [95]Resources for Economists on the Internet - v. 7.11
* [96][red button] [97]Russian and East European Business and Economics
* [98][red button] [99]Sam Houston State University
* [100][red button] [101]Small Business Administration
* [102][red button] [103]Social Security Administration Office Support System
* [104][red button] [105]StrategyWeb
* [106][red button] [107]The Texas 500
* [108][red button] [109]TQM Bulletin Board
* [110][red button] [111]US Embassy Daily Bulletin
* [112][red button] [113]World Bank

Acknowledgments

We would like to acknowledge the contributions of our [114]LIST'eners who help to expand the Economics section.

The **[115]Accounting Historian's Database** is an anthology of nine bibliographies on accounting history with over 350 references (from1857 to 1979). Despite it's name the references are not yet fully searchable.

[116]ANet is a co-operative venture of a number of individuals and institutions around the world to provide a forum for the exchange of information in the area of accounting and auditing. Contains details of upcoming conferences, accounting organisations world-wide, a complete listing of all known journals in this discipline and archives of 18 ANet mailing lists.

The **[117]Budget of the United States**, Fiscal Year 1995 presents the US President's budget proposals for 1995. This contains analytical perspectives - economic and accounting analyses, information on Federal receipts, detailed information on Federal borrowing and debt. It also includes information on management improvements, a listing of Federal programs by agency and account and a glossary of budget terms. The historical tables provides data on budget receipts, outlays, surpluses or deficits for 1940 onwards.

The European Case Clearing House maintains three separate collections of business case materials from the Harvard Business School (HBS), the University of Western Ontario (UWO) and The European Case Clearing House (ECCH). Collectively these represent over 10,000 items and include case studies, videos, technical notes, industry notes, case software and course modules. This information is also available via **[118]COLIS**, the Case On-Line Information System provided by the European Case Clearing House. It is frequently updated, and offers a full free-text searching facility.

The **[119]Central European Regional Research Organisation (CERRO)** is a joint initiative between three academic institutions to stimulate and support regional research in and about the newly re-emerging region of Central Europe. As well as an archive for the CERRO-L mailing list there is statistical information on central european countries, news, conferences, an East European Studies directory and full text papers.

The **[120]Cliometric Society** gopher server at Miami University contains information about the society - list of conferences, newsletters and a directory of members. It also contains information of interest to economic historians in general such as ASSA Abstracts, Economic History Newsletter and Histnews.

The information service of the **[121]Computers in Teaching Initiative (CTI) Centre for Economics**. This contains information on the work carried out by the centre and the full text of the centre's Catalogue of Economics Software.

The Koblas **[122]Currency Convertor** converts the currency's of 54 countries. You select the currency you require and the relative currency rates for the other countries are provided. The default currency is US Dollars. The rates are updated weekly.

The **[123]Cyberchronicle of Political Economy (COPE)** began publication in March 1994 as a peer reviewed compendium of brief articles, book reviews and abstracts of articles published elsewhere in the area of political economy.

A hypertext guide to free **[124]Daily Sources of Economic and Business News** . This is based on the text guide by Sam Sternberg and includes sources of local, national and in the national news.

Full text of US **[125]Department of State Country Reports** describing the economic and trade policies of over 80 countries around the world. The country reports were compiled from information supplied by t he US embassies abroad, the information includes key economic indicators,exchange rate policies, debt management policies and any export subsidies programs that a country might hold. The reports are presented individually by country.

[126]EconData is hosted by the University of Maryland, it consists of several hundred thousand economic time series provided by the US Government. The time series are put into a standard form for pc use using PDG software which is the public domain version of the G econometric package (this software is also available at the site for downloading). The series include US national accounts, labor information, price indicators, industrial products and international data. There are documents explaining how to use the software used to process the data.

The **[127]Economic Bulletin Board (EBB)** provides access to thousands of data files, more than 700 of them are updated daily. Include information about current economic conditions, economic indicators, employment, foreign trade, energy statistics, International Market Insight reports and much more.

The **[128]Economic Democracy Information Network (EDIN)** is an archive of files and gopher connections for progressive activists and researchers. Issues covered range from the economy, labour, race and racism, gender issues, trade and socialist organisations.

The **[129]Economic Working Paper Archive** is an electronic archive of working papers in Economics, these are divided into 22 sections according to the JEL classification scheme. The working papers are available in both abstract and full text form. The archive has been wais indexed and is fully searchable, the papers themselves are also presented by month and year. Abstracts are recovered in plain text but the full papers are in whatever format they were submitted in. There are

approximately 76 papers available as of March 94.

The **[130]Economist** is a weekly publication that reports on politics, economics, business and technology. The electronic version is primarily used as an advertisement for subscription purposes, however the table of contents and the full text of an article is provided each week. These are archived since July 1993.

[131]Econ-soc-devt is a new Mailbase mailing list set up to foster the discussion of theory and practice in development studies broadly defined, including nation al economic growth, social and ethical development and related areas of political science, institution building and other development project reports.

The Current **[132]ECU Rates** is a service taken from the ECHO CORDIS Database. This provides the rate of exchange for one ECU for 22 currencies, the service is updated daily.

The **SEC [133]EDGAR** database contains the electronic filings of US public companies to the Securities and Exchange Commission, not all companies file electronically (approximately 3000 at the end of 1993). The database is available commercially through Mead Data Central and is being provided on the Internet as a research project to investigate how such large data archives can be best made available to the general public. Because of this data formats and access methods may be subject to change.

[134]FedTax-L is a mailing list for the discussion of federal taxation issues from a practical and academic standpoint. This list is mirrored to an d from the USENET newsgroup misc.taxes. The messages have been archived monthly since 1991.

[135]FedWorld provides access to more than 100 US government computer bulletin boards, including the Consumer Information Center, Department of Labor, Export/Import Bank and many others only previously accessible by modem. Also includes full text of some government publications, statistics, satellite images. Many of the files are also available via **[136] ftp**.

The **[137]Financial Economics Network (FEN)** publishes the Journal of Financial Abstracts -- An Internet Electronic Journal. FEN also publishes announcements of interest (including job postings for PhD level positions) to our subscribers. FEN is not a discussion list. The Journal of Financial Abstracts (JFA) is devoted to the electronic publishing of abstracts of research in financial economics and related topics and currently publishes abstracts of working papers from around the world and forthcoming articles in major finance and economics journals. The JFA consists of two series: the APS: Accepted Papers Series; and the WPS: Working Papers Series.economics and related topics .

[138]FinWeb provides a number of pointers to financial and economic information

available on the Internet.

The **[139]GATT Report** provides the full text of the final version of the treaty, embodying the results of the Uruguay round of multilateral trade negotiations (December 1993). A Wordperfect file and a compressed version of the entire file is also available for
downloading.

[140]HeadsUp is a commercial business and technology news service that delivers news stories to clients based on their personal interest profiles. However they also offer a free daily news summary. The stories are scanned from over 300 sources.

The **[141]Hetrodox Economics Archive** holds the mailing list archives for the post keynesian thought discussion group and the progressive economists group. Includes working and student papers in economics, also has files on notable economists inciuding biographical and bibliographical details. Connects to EDIN (the Economic Development Information Network) and the Commerce department.

The **[142]Holt Stock Market Reports** are generated at the close of business at the New York Stock Exchange. They contain information on foreign markets, currency rates, gold, interest rates, the most active companies trading that day and many other tables of data. There is an archive of reports available from February 94.

The **[143]Huang Weekly Futures Market** is a short newsletter on the futures markets. This includes profit and loss calculations and short reports on news and issues affecting the futures market. The reports are generated weekly and an archive of them is available from February 1994.

Archive of the **[144]Internet Business Journal**, this is a subscription based journal so only sample copies are available for browsing. Also contains information on how to subscribe to the journal, a directory of Internet trainers and consultants, The Internet Advertising Review which is a column looking at the new phenomenon of commercial advertising on the Internet.

The **[145]Iowa Electronic Markets** consists of three electronic exchanges: the Iowa Earnings Market (which trades contracts on the EPS of five corporations), the Iowa Economic Indicators Market (which trades contracts on the CPI and the US$/Mexican peso exchange rate).This is used as a teaching tool open only to University and college staff, faculty and students. The trades require actual money (from $5 to $500 may be invested). There are no commissions or fees and trading is continuous.

The **[146]Journal of Applied Econometrics** is providing access to the data sets from some of the papers published in their journal. As of January 1994 all JAE authors will be expected to provide their data in electronic form for storage at the site (they are also

hoping to get data for past papers).

The **[147]Journal of Financial Abstracts (JFA)** is devoted to the electronic publishing of abstracts of research in financial economics and related topics and currently publishes abstracts of working papers from around the world and forthcoming articles in major finance and economics journals. The JFA consists of two series: the APS: Accepted Papers Series; and the WPS: Working Papers Series.economics and related topics. All the abstracts for these papers are available in a browsable format.

[148]LABSTAT is the US Bureau of Labor Statistics public database which provides current and historical data for 25 surveys. These are provided individually and are specified by a two character survey name (for a list of these abbreviations look at the overview.doc in doc directory). Documentation on each of the surveys exist and provide a brief description of the survey and information about the individual data elements stored in the tables.

The **[149]Management Archive** provides access to working papers and preprints, course syllabi and teaching announcements, announcements of conferences and an archive of management related discussion lists.

The **[150]Management-research mailing list** is for the discussion of issues related to management research, including its methodology and development, research training, networking and dissemination of research findings. To provide a forum for such issues to enhance the effectiveness of management research in Britain, Europe and internationally. The messages are archived monthly and are available for browsing or searching.

The **[151]Manchester Information, Datasets and Associated Services**. MIDAS provides on-line access to many large and complex datasets to the UK academic community, including the 1981/91 Census of Population Statistics for Great Britain and other continuous surveys; macro-economic time series databanks and digital map datasets. Users should register to use MIDAS through their local computing centre. Access to the datasets is restricted to UK academic use and users are required to complete registration forms in order to use particular datasets.

The **[152]MIT Experimental Stock Database** currently provides a link to the latest stock market information. It is updated automatically, usually between 10:00 p.m. EDT and 1:00 a.m. EDT, from an email source in California to reflect the current days closing information. It consists of general market news and quotes for selected stocks. Not all stocks are included here.

The **[153]NASDAQ Financial Executive Journal** is published quarterly by the NASDAQ Stockmarket for chief financial and investor relations offices of NASDAQ

listed companies. The journal looks at major issues of corporate finance and investor relations.

The [154]**National Archives Center for Electronic Records** collects and preserves non current US federal records. The data spans over 200 years of American history, there are over 14,000 data sets available on data such as demographics, economics and financial statistics, and health and social services. The gopher provides information about NARA and their holdings (which may ordered for a fee).

The [155]**National Trade Data Bank** was established to provide public access to a US Export Promotion data system. Twenty six federal agencies supply over 100 information programs to the Bank. These include files on foreign spot exchange rates, international business practices, foreign labour trends and the International Energy Annual.

[156]**NetEc** is an international co-operative academic project which contains three distinct elements - BibEc a bibliography of working papers in economics, WoPEc an electronic collect ion of working papers and CodEc, a collection of computer code of interest to economists. BibEc includes over 35,000 entries from around 250 different working paper series. WoPEc contains a collection of postscript files which can be retrieved electronically. Announcements of additions to the NetEc project are provided through the corryfee mailing list which can be subscribed to by sending a message to listserv@vm1.sara.nl with the message 'Subscribe corryfee firstname lastname'.

The [157]**Penn World Table** is an expanded set of International comparisons 1950-1988 that was first published in the Quarterly Journal of Economics in May 1991. The Table provided online is an updated version of this and in most cases the information for countries has been updated to 1990. The variables include population, GDP per capita, real gross national product and capita stock per worker. There is also a mailing list devoted to the discussion of the Penn World Table , to subscribe send an e-mail to listserv@nber.harvard.edu with the message sub pwt-l.

[158]**Pol-Econ** is a discussion list providing an unmoderated environment where issues, questions, comments, ideas and uses of Political Economy as a logical framework can be discussed. The archive of messages are arranged monthly, there is also a searchable index of all the messages.

The [159]**Post-Keynesian Thought Discussion Group Mail Archive**. The messages are archived monthly with large files added separately. There is no search facility on this archive.

The [160]**Quality Server** at Babson College in Massachusetts is concerned with Total Quality Management (TQM) in higher education. It contains the archives of TQM-L a discussion list devoted to TQM issues in education, also articles and a bibliography on the subject.

The **[161]Regional Research Institute** is dedicated to multidisciplinary research on the economic and social development of lagging regions. It focusses on theories and history of regional development, methods for studying regions, and policies for stimulating their development. Their gopher server contains lists of their publications from 1985 -1993 (single copies of which will be provided free of charge) and news of their ongoing projects.

[162]Resources for Economists on the Internet is a guide by Bill Goffe of the University of Mississippi. It is in its seventh version and provides information on over 80 resources of use to economists as well as information about general books and resources about the Internet, word processing programs and software. The guide has been produced in html which allows you to connect directly to most of the resources it describes.

The **[163]Russian and East European Studies Server** is run as a joint project between the library and the Centre for Russian and East European Studies at the University of Pittsburgh. It provides links to resources available to scholars in the interdisciplinary study of Russia and Eastern Europe. Connect directly to the **[164]Business and Economics Page**.

The gopher server at **[165]Sam Houston State University** provides a wide variety of economic and business information, including summaries of the 1990 census, the proposed US budget for 1994, the CIA WorldFactbook, a directory of economists and their e-mail addresses. It also connects to all other known economics gophers.

The **[166]Small Business Administration** was created in 1953 as an independent agency of the US government to aid, counsel and assist the interests of small business concerns. Much of the information is US centered such as their assistance programs, phone lists/addresses for SBA offices and federal acts and regulations. However there is also training aids such as how to create a business plan and details of how to obtain their publications.

The **[167]Social Security Administration Office Support System Server (OSS-IS)** in the US have provided a number of their files on an ftp site for downloading. These include abstracts from the Social Security Bulletin, data tables on benefits and current operating statistics.

[168]StrategyWeb is a compendium of question and answer interactions with a number of innovators in the fields of strategic planning and global trade. These interactions are the result of interviews, research and real world validation of the consequential impact of these tools on business profitability. Contributors to Strategy Web include Dr. H. Igor Ansoff and Dr. Jim Underwood.

The first edition of [169]**"The Texas 500: Hoover's Guide to the Top Texas Companies"** is the initial publication in a series of regional guides to U.S. companies. The Texas 500 provides contact information and ranking for the top 500 Texas companies both public and private in the state. More Texas companies extends the contact information for companies that didn't make the top 500 or who are doing business in the state but are resident elsewhere. The format of this guide combines the company profile formats of Hoover's handbook of America Business and Hoover's Handbook of Emerging Companies with information contained in Hoover's MasterList of Major U.S. Companies. More information on these publications is available in The Reference Press Catalog. Indepth profiles are provided for the top 25 companies as well as profiles of another 20 rapidly growing companies.

The files in the **[170]TQM Bulletin Board** are a subset of those that can be found on the TQMBBS on Fedworld. Contains a variety of articles, reports and software on total quality management and ISO 9000.

The **[171]United States Embassy Daily Bulletins** are taken from a variety of news sources including NATO, UN and the White House. The bulletins are indepth full text coverage of political, business, economical and scientific news stories. The bulletins are archived for the past month.

The public information service of the **[172]World Bank**, it contains summaries of World Bank Projects and their publications catalogue which is available for browsing or searching. It is intended that policy papers, country economic reports and environmental reports will also be provide on-line in the future.

IV. ECONOMICS INTERNET-ACCESSIBLE RESOURCES

C. Guides to Internet-accessible Resources for Economics

Document: Internet Resources for Economists (William Goffe)

Section V of the Rutgers University Economics Home Page has guides on internet-accessible resources for Economics. Especially useful is "Internet Resources for Economics by William Goffe. The version currently available over the internet is an updated version of the "Document" version.

Further readings on Economics and related internet-accessible resources:

Goffe, William. "Computer Network Resources for Economists," Journal of Economic Perspectives: Vol. 8, no. 3 (Summer, 1994); pp. 97-118.

Haas, Leslie. "Internet Resources for Business," College and Research Libraries News: vol. 55, no. 4 (April, 1994); pp. 191-196.

MacKie, Jeffrey K. and Hal Varian. "Economic FAQs about the Internet," Journal of Economic Perspectives:" vol. 8, no. 3 (Summer, 1994); pp. 75-96.

Morgan, Keith. "Internet Resources for Economics," College and Research Libraries News: vol. 55, no. 8 (September, 1994); pp. 475-479.

IV. ECONOMICS INTERNET-ACCESSIBLE RESOURCES

D. Economics Listservs

"Economics Listservs" is a selection on the Rutgers University Economics Home Page. It lists and describes listservs that may interest Economists.

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V. DATA SOURCES

A. Finding Data

Document: "Guide to Sources in International Statistics" by Treveni Kuchi

In interviews with Economists, they indicated that their primary sources for data sets were (1) journal articles and books, (2) communicating with others, (3) going to conferences and (4) various forms of serendipity: ranging from browsing to data being given to them. Graduate students can also find data in the ways indicated by the faculty, but they can also use other methods, as well. (1) Graduate students can search EconLit and IRIS for articles and books that may cite useful data sets; students can get a sense of which data sets are being used and how those data sets are being used. (2) Learning to browse the sections of Government Publications that contains the publications of a particular agency or department in the Federal government or international organization of special interest to the student can be a very valuable research skill. (3) Learning to use the American Statistics Index (ASI), Statistical Reference Index (SRI) and International Index to Statistics (IIS) can be especially valuable; these indexes can serve as guides to all of the data held within the Government Publications area. (In addition, see below and the section on "Microform Sets" in the Alexander Library and Treveni Kuchi's "Guide to Sources in International Statistics.") (4) At Rutgers, machine-readable data is limited to the CD-ROMs in the government publications area and the ICPSR and other data sets in the Hill Center. However, the internet is providing some basic data sets in machine-readable form. FTPing the data and then uploading the data into spread sheets is one way a graduate student can expand their access to data in machine-readable form to include sources beyond Rutgers. Check with Tom Vossler of the Computer Lab in New Jersey Hall regarding the FTPing of data sets. See the sections on the "Rutgers University Economics Home Page" and the "Internet." And (5) another new way of finding about data sets is to elicit advice and suggestions through listservs, which provides the opportunity for Economists and students to post questions and answers to a public forum. See the selection in the Rutgers University Home Page: "Economics Listservs" under "Other Internet-accessible Resources/Gophers".

STATISTICAL INDEXES

Statistical Abstract of the United States (1894-).
C3.134 Alex Ref (latest edition is located at **Ref Desk**)
HA202 Alex Ref (latest edition located in **Alex Ref**)
C3.134 Alex USDocRef (1971-next to latest edition)
C3.134 Alex USDocStks (1894-1970)
Convenient and easy to use statistical compilation of statistics gathered by the federal government. Subject index is at the back; numbers in subject index indicate table numbers, not page numbers. Subject index for earlier years does list page numbers

rather than table numbers. For a range of years, check multiple years. If more detailed statistics are required, check and find the source of the statistic, which is listed at the bottom of the table, or use the American Statistics Index.

Historical Abstracts of the U.S.: Colonial Times to 1970 (vol. 1-2).
C3.134/2:H62 Alex Ref (located at **Ref Desk**)
Provides statistics for varying ranges of years. Numbers in the subject index at the back refer to page numbers. Introductory essays to various categories of statistics can be helpful for further statistics; in addition, check source of statistics, if further statistics are needed.

American Statistics Index (ASI) (1974-).
Index Tables Alex DocRef
Major index for statistics found in U.S. government publications. Index has subject, geographic area and category sections. Check the index volume and then check the cited number in the abstract volume. The abstract will give detailed information as to what is being referred to in the index volume. Most of the cited government publications are held by the Library; beginning with 1980, check to see if the item is in the nearby microfiche cabinet; the microfiche are arranged by year and then by the abstract number. If it is not held in microfiche, most often the Library will hold the government publication in another format or place: paper copy or a different microfiche set in a different microforms cabinet. Updated monthly with an annual cumulation.

Index to International Statistics (IIS) (1983-).
Index Tables Alex DocRef
Provides access to statistics in English language publications of international intergovernmental organizations. Format is the same as for ASI and SRI. Check to see if the Library has the publication. Updated monthly with an annual cumulation.

Statistical Reference Index (SRI) (1980-).
Index Tables Alex DocRef
Indexes statistics published by sources other than the federal government, such as publications from trade, professional and other nonprofit associations and institutions; business organizations; commercial publishers; independent research centers; state government agencies and university research centers. SRI covers business, industry, finance, economic and social conditions, government and politics, the environment and population. Includes data on foreign countries. Format is the same as ASI and IIS. A majority of the publications abstracted are included in the SRI microfiche set located in the nearby microforms cabinet. Not everything in SRI is in the microfiche set; if the item is not in microfiche, check to see if the periodical or monograph abstracted is held by the Library. Updated monthly with an annual cumulation.

(The "Guide to Resources in International Statistics" by Treveni Kuchi was completed in 1992.)

V. DATA SOURCES

B. ICPSR and Hill Center Data Collections

Document: IMF Data Sets Memo

Rutgers University is a member of the Inter-university Consortium for Political and Social Research (ICPSR). Faculty and students may request tapes from ICPSR at no charge; requests can be made at the Hill Center. The ICPSR is beginning to issue some data on "alternative media," such as diskettes and CD-ROM. The Hill Center also has a library of tapes that had been previously requested. There is Guide to Resources and Services, 1991-1992 at the Hill Center and the Alexander Library (**H62.5U5I5 Alex Ref Desk**; updates to the guide are in the Reference Stacks: **H62.5.U5I51 Alex Ref**). For tapes already requested, there are code books in **Alex Stks**; find the appropriate study in the catalog and then do a title search for the ICPSR number listed beneath the title of the study: "til/icpsr 4455."

V. DATA SOURCES

C. Internet-accessible Data Sets

Document: University of Maryland Time Series Data
Document: ESRC Data Archive

There are many data sets available over the internet: too many to keep track of and to list. To get a sense of the variety and diversity of the data sets available over the internet, browse and explore the selections on the Rutgers University Economics Home Page and the many Economics subject gophers and home pages listed within it. Downloading data sets from the internet is one way to get machine-readable data--when comparable data is available only in "print" at the Alexander Library.

The "Documents" are examples of data sets/archives available over the internet.

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VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

A. Alexander Library/Rutgers University Libraries

Document: Rutgers University Libraries
Document: Map of the Rutgers University Libraries
Document: A to Z: Guide to Alexander Library
Document: Map of Alexander Library Stacks

The Alexander Library is the research library (supporting graduate level and faculty research) for Economics, and it is one of many libraries in the Rutgers University Libraries system. Besides libraries in New Brunswick and Piscataway, there are Rutgers Libraries on the Newark and Camden campuses, as well. Of particular interest is the Dana Library in Newark, which has the best business collection (monographs, serials and CD-ROMS related to business research) in the Rutgers Libraries system. The Kilmer Library on the Livingston Campus is the "business library" for the New Brunswick campuses; besides business monographs and serials, the Kilmer Library also has CD-ROMS for doing research on business related topics. All of the Rutgers Libraries are linked through the online catalog, IRIS. IRIS includes holdings from all of the Rutgers Libraries, and materials can be brought from one library to another through Materials Delivery Service (see "K. Materials Delivery Service" under "IV. Alexander Library"). Another branch library that may interest Economists is the Institute of Management and Labor Relations Labor (IMLR) Library on the Cook Campus; the IMLR Library also has a branch within the Kilmer Library on the Livingston Campus.

The Economics collection in the Alexander Library is on Floors 2A and 2B; Economics books have call numbers that begin with "H." Economics, itself, has the call number "HB," and Economics/Business related titles have the call numbers "HC" thru "HG." Public finance has a "HJ" call number. The journals are on Floor B, and they are arranged in alphabetical order: both in the Current Periodicals Room and the stacks. Government Publications are located on Floor 1. The current serial government publications are arranged in alphabetical order on Floor 1. The bound serial government publications may either be in call number or alphabetical order on Floor 1; see a reference librarian, if you have any questions.

To obtain a library card, you must present your Rutgers University ID card to the circulation counter of any Rutgers University Library.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

B. People to Contact

Document: RUL Collection Development Librarians
Document: Subject Specialists: Alexander Library

Miles Yoshimura is the Economics Bibliographer at the Alexander Library. Feel free to contact him with your questions, concerns, suggestions and book and serial recommendations. His phone number is x7862; campus address is Alexander Library, College Avenue Campus; and e-mail address is "yoshimura@zodiac". He is easiest to contact via e-mail.

While Miles Yoshimura is the Economics Bibliographer, any of the reference librarians at the Reference Desk can answer the vast majority of your questions. Feel free to ask questions of the reference librarians at the Alexander Library Reference Desk.

There will be times when you may need special assistance with Government Publications, which includes federal, state, United Nations, foreign government and international organizations publications. The Government Publications librarian, who specializes in United Nations, international organizations and foreign government publications is Mary Fetzer; she can be contacted at x7007 or "fetzer@zodiac". The specialist for federal publications and the CD-ROMS published by the U.S. government is Linda Landschied; she can be contacted at x7099 or "langshied@zodiac." However, it would be best to first try to have your questions answered by a reference librarian at the Reference Desk; they will be able to answer most of your questions.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

C. IRIS/Card Catalog

Document: How to Use IRIS
Document: IRIS

IRIS is the online public catalog for the entire Rutgers Libraries system. It is complete beginning with 1973. For books published before 1973, it would be best to check the card catalog in the Alexander Library. Books and serials are in IRIS. IRIS contains the most up-to-date listing of serials currently being received by the Rutgers Libraries; do a title search, using the title of the serial. IRIS is available through the INFO, the campus network.

Importantly, the government publications in the Alexander Library are **not** in IRIS. Some of the other libraries in the Rutgers Libraries system have their government publications in IRIS, leading some to mistakenly assume that the Alexander Library does not have the government publication they want. The most complete listing of the government publications in the Alexander Library is the Government Publications Card Catalog. Government publications that are serials cannot be found in IRIS either. If you have any questions about a government publications, see a reference librarian.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

D. Selected Economics Reference Sources

Indexes/Bibliographies

Journal of Economic Abstracts (vol. 1-6, 1963-1968).
Z7164.E2J65 Alex Ref
Journal of Economic Literature (vol. 7- , 1969-).
Z7164.E2J65 Alex Ref
EconLit
Economics Department Office
Major index for the English language Economics journal literature. Difficult index to use. Rather than a "subject" index, this index uses a classification system. Updated quarterly without an annual cumulation. The CD-ROM version of Journal of Economic Literature is EconLit, which is located in the office of the Department of Economics; EconLit also includes the Index of Economics Articles.

Index of Economic Articles (vol. 1- , 1886-).
AI3.A52 Alex Ref
Serves as the annual cumulative subject index for the Journal of Economic Literature; uses the same "classification system." Lags four to five years behind the Journal of Economic Literature.

Economics Working Papers Bibliography (1974-).
Z7164.E2E2 Alex Ref
Economics Working Papers: Reel Guide to Microfilm (1987-).
Z7164.E2E2 Ales Ref
The Economics Working Papers Bibliography is a listing of the collection of working papers held by the University of Warwick Library. Approximately half of the collection has been microfilmed. Rutgers has the microfilm set beginning with 1987. The Economics Working Papers Bibliography has an author and subject indexes; the indexes indicate an "EWP number," which then has to be found in the Reel Guide to Microfilm in order to find the location of the article in the microfilm set. If the listing does not have an "EWP number," there is no microfilm for that article. This bibliography does not cumulate, so each issue has to be consulted. This bibliography and microfilm set may have ended with the 1991 volume.

International Bibliography of Economics (vol. 1- , 1952-).
Z7164.E2I58 Alex Ref (last ten years)
Z7164.E2I58 Alex Stks
Multi-lingual and extremely selective subject, placename and author bibliography covering a wide-range of foreign language and English language journal articles, essays

from edited monographs and monographs in Economics and related disciplines. Provides citations for 6,000 to 7,000 journal articles and books in an year. Journal articles are from a listing of 1100 international journals. Beginning with volume 37 (1988), this publication began to be produced by the British Library of Political and Economic Science. Beginning with volume 39 (1990), selective monographs that would have been included in the former London Bibliography of the Social Sciences (which covered monographs and ceased with the 1989 volume) will be included in the International Biblicgraphy of Economics, and selective journal articles from the four International Current Awareness Services: Economics and Related Disciplines, Political Science and Related Disciplines, Sociology and Related Disciplines and Anthropology and Related Disciplines. No abstracts are provided. Lacks currency; updated annually and can lag three to four years behind. The Alexander Library does not have Economics and Related Disciplines.

Social Sciences Index (CD-ROM: 1983- ; paper copy: vol. 28- , 1974/75-).
CD-ROM Alex Ref
CD-ROM Dgls Ref
AI3.R473 Alex Ref (paper copy)
Social Sciences and Humanities Index (vol. 19-27, 1964/65-1973/74).
AI3.R47 Alex Ref
International Index to Periodicals (vol. 1-18, 1920-964/65).
AI3.R47 Alex Ref
For Economics, there is a complete overlap between this index and the Journal of Economic Literature. The Social Science Index only covers 50 major Economics journals; the Journal of Economic Literature/EconLit is much more comprehensive in coverage of Economics journals. However, it can pick up articles that may be relevant but are in non-Economics journals. It can be quickly and easily searched for the years, 1983 to the present, using the CD-ROM version of the index. Beginning with 1974/75, there is a book review index at the back. The CD-ROM and printed versions are updated quarterly, and the paper version has an annual cumulation. The Douglass Library has a full text version of the CD-ROM product.

International Development Abstracts (1982-).
HC59.69.I57 Alex Ref
Selectively indexes an interdisciplinary mix of journals and books. Attempts to cover all aspects of development in third world countries: economic, social, political, etc. Quarterly.

Social Sciences Citation Index (vol. 1- , 1966-).
Z7161.S65 Alex Ref
Overall, these this index is the most comprehensive index for the Social Sciences. Most importantly, these indexes can allow you to see what has been cited in a given year. Thus, if one were interested in who has been citing a particular essay or book published in 1985, you could check the Citation Index volumes since 1985 to see who has cited

that essay or book. Excellent supplement to citation and bibliography chasing. This index does not provide a subject index. The Permuterm Subject Index volumes are not, strictly speaking, subject indexes; rather, they match words in the titles of articles, and words in the titles may not reflect the content of the article. These indexes can be used to see what essays in the journal literature an author has published in a given year (Source Index volumes) and to see who has been citing a particular essay or book in a given year (Citation Index volumes). Updated tri-quarterly with an annual cumulation. A librarian can search this index through DIALOG; however, this is an expensive database, and a short and quick search can easily cost $30. Forms for a DIALOG search can be found at the Reference Desk; students are charged for connect time, telecommunications fee and there is a charge ($.35) per citation printed or downloaded. The Social Science Resource Center of the Firestone Library at Princeton University has a CD-ROM version of this index. See "L. Access to other libraries" for information on how to gain access to the Firestone Library. The New York Public Library also has this index on CD-ROM and can be searched by you for free.

Dissertations

The Journal of Economic Literature includes a section of recently completed Economics dissertations. You can search for Economics theses and dissertations from Rutgers University in IRIS by author or title. From 1970 thru Spring 1984, you can search for Rutgers theses and dissertations by doing a title search: "til/rutgers theses dept of economics." For dissertations from Fall 1984 thru the present, do the following title search in IRIS: "rutgers theses graduate program in economics." You can also browse the stacks for theses and dissertations done prior to 1970 by looking at the very beginning of the HB call number section. After 1970, most of the dissertations were shelved according to subject matter and interfiled with the general collection. In addition to the copies of dissertations in the stacks, University Archives maintains the original copy of all Rutgers dissertations. Typically, there is a lag time of a year or two before the Library copy reaches the stacks. The University Archives copy, which is a non-circulating copy, is available soon after the degree is conferred.

Dissertation Abstracts International: Section A: Humanities and Social Sciences (vol. 1- , 1938-).
CD-ROM Alex Ref
Z5055.U4M511 Alex Ref (paper copy)
Index of dissertations with abstracts. Available also on CD-ROM or through CitaDel over the campus network. The CD-ROM version is not as complete as the paper copy in terms of coverage in the overlapping years. It covers dissertations dating back to 1861, but it only includes abstracts beginning with 1980. The CD-ROM version is updated quarterly, and the paper version is updated monthly with an annual cumulation.

Doctoral Dissertations Accepted by American Universities (vol. 1-16, 1933/34-1955/56).
Z5053.D637 Alex Ref
Index to American Doctoral Dissertations (vol. 17-23, 1956/57-1962/63).
Z5053.I5 Alex Ref

American Doctoral Dissertations (vol. 24- , 1963/64-).
Z5053.I5 Alex Ref
Dissertations are listed by subject and then by university. No abstracts; for abstracts, see Dissertations Abstracts International). Has author index.

Current Awareness Services

Current awareness services can be extremely useful to researchers. They reproduce the table of contents page of journals and are updated quarterly or monthly and, for online databases, even daily. These indexes allow researchers to quickly scan what is currently being published in Political Science journals. Uncover can allow researchers to conveniently and quickly scan the table of contents of journals from home or the office.

UnCover (1988-).
Campus Network
Online current awareness service that can be accessed in "Info" over the campus network. Choose "library" and then "library_menu" (the underline is important). UnCover reproduces the table of contents page (excluding book reviews) of over 12,000 journals and popular magazines. Sometime in the near future, the number of journals covered will increase to 20,000. Search by journal title: i.e. "//t american economics review". Type "e" to examine and then select the issue for which you would like to see the table of contents. The database can also be searched by author ("//n whomever") or keyword ("//w whatever"); word order in a search does not matter. However, the records in the database do not have subject headings. Consequently, strictly speaking, a subject search is not possible: only a "word(s)" search (which searches, simultaneously, the entire record, including the titles of the articles and the titles of the journals in the database) is possible. When "word(s)" searching in lieu of subject searching, it is important to use as many synonyms and combinations of similar words as possible. Updated daily.

Journal of Economic Literature/EconLit (vol. 7- , 1969-).
Z7164.E2J65 Alex Ref
EconLit (Departmental Office)
The Journal of Economic Literature and EconLit can also serve as a current awareness service.

Selected Reference Books at the Alexander Library
(located in the Reference Stacks or at the Reference Desk;
these books are non-circulating)

Handbooks in Economics Series:

Handbook of Mathematical Economics (vols. 1-3).
HB135.H357 Alex Ref

Handbook of Econometrics (vols. 1-3).
HB139.H36 Alex Ref

Handbook of Game Theory with Economic Applications (vol. 1).
HB144.H36 Alex Ref

Handbook of Development Economics (vols. 1-2).
HD82.H275 Alex Ref

Handbook of International Economics (vols. 1-2).
HD1411.H257 Alex Ref

Handbook of Industrial Organization (vols. 1-2).
HD2326.H28 Alex Ref

Handbook of Labor Economics (vols. 1-2).
HD4802.H36 Alex Ref

Handbook of Natural Resources and Energy Economics (vols. 1-2).
HD9502.A2H25 Alex Ref

Handbook of Financial Economics (vol 1.).
HG175.H36 Alex Ref

Handbook of Monetary Economics (vols. 1-2).
HG221.H24 Alex Ref

Handbook of Public Economics (vols. 1-2).
HJ141.H36 Alex Ref

Handbook of Regional and Urban Economics (vols. 1-2).
HT391.3.H36 Alex Ref

A Selection of Other Reference Books:

Economic Report of the President
US R33.10 AlexDoc Ref Desk (Current year)
US R33.10 AlexDoc Stks (earlier years)

Historical Statistical Abstract of the United States
US C3.134/2:H62/789-970/pt. 1-2 AlexDoc Ref Desk

Statistical Abstract of the United States
US C3.134 AlexDoc Ref Desk (Current year)
US C3.134 AlexDoc Ref (1972-next to latest)
US C3.134 AlexDoc Stks (pre-1972)

New Palgrave Dictionary of Economics (vols. 1-4)
HB61.N49 1987 Alex Ref

MIT Dictionary of Modern Economy
HB61.D4 1992 Alex Ref

Econometrics of Panel Data
HB139.E319 1992 Alex Ref

Dictionary of Development (vols. 1-2)
HC59.7.D513 1990 Alex Ref

Encyclopedia of the Third World (vols. 1-3)
HC59.7.K87 1992 Alex Ref

Dictionary of United States Economic History
HC102.O57 1992 Alex Ref

Encyclopedia of American Economic History (vols. 1-3)
HC103.E52 Alex Ref

Development Report Card for the States
HC106.8.M34 1992 Alex Ref

Economic Indicator Handbook (U.S.)
HC503.E26 1992 Alex Ref

Country Reports:
Afghanistan/Pakistan: **HC440.5.A1C68 Alex Ref**
Albania/Romania/Bulgaria: **HC405.C68 Alex Ref**

Argentina: **HC171.C75 Alex Ref**
Armenia/Georgia/Azerbaijan/Central Asia Republics: **HC411.C68 Alex Ref**
Austria: **HC261.C653 Alex Ref**
Azerbaijan/Georgia/Armenia/Central Asia Republics: **HC411.C68 Alex Ref**
Baltic Republics (Estonia/Latvia/Lithuania): **HC243.A1C68 Alex Ref**
Bangladesh: **HC440.8.A1C683 Alex Ref**
Belarus/Ukraine/Moldova: **HC340.10.C68 Alex Ref**
Bolivia/Peru: **HC226.C65 Alex Ref**
Bosnia/Hercegovina/Macedonia/Serbia-Montenegro/Slovenia: **HC407.A1C69 Alex Ref**
Brazil: **HC186.C79 Alex Ref**
Bulgaria/Romania/Albania: **HC405.C68 Alex Ref**
Cambodia/Vietnam/Laos: **HC444.A1C68 Alex Ref**
Canada: **HC111.C64 Alex Ref**
Central Asia Republics/Georgia/Armenia/Azerbaijan: **HC411.C68 Alex Ref**
Chile: **HC191.C69 Alex Ref**
China/Mongolia: **HC427.92.C68 Alex Ref**
Colombia: **HC196.C644 Alex Ref**
Costa Rica/Panama: **HC141.A1C672 Alex Ref**
Cuba/Dominican Republic/Haiti/Puerto Rico: **HC152.5.A1C68 Alex Ref**
Czech Republic/Slovakia: **HC270.2.C68 Alex Ref**
Dominican Republic/Cuba/Haiti/Puerto Rico: **HC152.5.A1C68 Alex Ref**
Egypt: **HC830.A1C68 Alex Ref**
Estonia/Latvia/Lithuania: **HC243.A1C68 Alex Ref**
France: **HC271.C75 Alex Ref**
Georgia/Armenia/Azerbaijan/Central Asia Republics: **HC411.C68 Alex Ref**
Germany: **HC281.C682 Alex Ref**
Greece: **HC291.C685 Alex Ref**
Haiti/Cuba/Dominican Republic/Puerto Rico: **HC152.5.A1C68 Alex Ref**
Hercegovina/Bosnia/Macedonia/Serbia-Montenegro/Slovenia: **HC407.A1C69 Alex Ref**
Honduras/Nicaragua: **HC141.A1C682 Alex Ref**
Hungary: **HC300.2.C68 Alex Ref**
India/Nepal: **HC435.2.A1C68 Alex Ref**
Indochina (Vietnam/Laos/Cambodia): **HC444.A1C68 Alex Ref**
Iran: **HC471.C68 Alex Ref**
Iraq: **HC415.4.A1C68 Alex Ref**
Israel: **HC415.25.A1C68 Alex Ref**
Italy: **HC301.C65 Alex Ref**
Japan: **HC461.C68 Alex Ref**
Jordan: **HC415.25.A1C68 Alex Ref**
Kuwait: **HC415.35.A1C68 Alex Ref**
Laos/Vietnam/Cambodia: **HC444.A1C68 Alex Ref**
Latvia/Estonia/Lithuania: **HC243.A1C68 Alex Ref**
Lithuania/Estonia/Latvia: **HC243.A1C68 Alex Ref**
Macedonia/Bosnia/Hercegovina/Serbia-Montenegro/Slovenia: **HC407.A1C69 Alex Ref**

Mexico: **HC101.C67 Alex Ref**
Moldova/Ukraine/Belarus: **HC340.19.C68 Alex Ref**
Mongolia/China: **HC427.92.C68 Alex Ref**
Nepal/India: **HC435.2.A1C68 Alex Ref**
Nicaragua/Honduras: **HC141.A1C682 Alex Re**
Nigeria: **HC1055.A1C68 Alex Ref**
North Korea/South Korea: **HC461.C68Alex Ref**
Pakistan/Afghanistan: **HC440.5.A1C68 Alex Ref**
Panama/Costa Rica: **HC141.A1C672 Alex Ref**
Peru/Bolivia: **HC226.C65 Alex Ref**
Philippines: **HC451.C67 Alex Ref**
Poland: **HC340.3.A1C68 Alex Ref**
Puerto Rico/Cuba/Dominican Republic/Haiti: **HC152.5.A1C68 Alex Ref**
Romania/Albania/Bulgaria: **HC405.A1C68 Alex Ref**
Russia: **HC331.C68 Alex Ref**
Saudi Arabia: **HC415.23.A1C68 Alex Ref**
Serbia-Montenegro/Slovenia/Bosnia/Hercegovina/Macedonia: **HC407.A1C69 Alex Ref**
Slovakia/Czech Republics: **HC270.2.C68 Alex Ref**
Slovenia/Bosnia/Hercegovina/Macedonia/Serbia-Montenegro: **HC407.A1C69 Alex Ref**
South Africa: **HC905.A1C68 Alex Ref**
South Korea/North Korea: **HC461.A1C68 Alex Ref**
Syria: **HC415.23.A1C68 Alex Ref**
Taiwan: **HC430.5.A1C68 Alex Ref**
Turkey: **HC491.C68 Alex Ref**
Ukraine/Belarus/Moldova: **HC340.19.C68 Alex Ref**
United Kingdom: **HC251.C68 Alex Ref**
Vietnam/Laos/Cambodia: **HC444.A1C68 Alex Ref**

Development Economics (vols. 1-4)
HD75.D486 1992 Alex Ref

New Jersey Municipal Data Book
HD4606.N49N5 1991 Alex Ref

Encyclopedia of Banking and Finance
HG151.M8 1991 Alex Ref

New Palgrave Dictionary of Money and Finance (vols. 1-3)
HG151.N48 1992 Alex Ref

Thorndike Encyclopedia of Banking and Financial Service
HG1626.T49 1987 Alex Ref

Moody's Bond Record
HG4905.M78 Alex Ref

Moody's Handbook of Common Stock
HG4905.M815 Alex Ref

GOVERNMENT PUBLICATIONS

In the Alexander Library, government publications are divided and shelved into seven categories: (1) United States federal government publications, (2) United States law materials, (3) New Jersey state government publications, (4) New Jersey law materials, (5) state (other than New Jersey) government publications, (6) United Nations publications, (7) foreign government publications and (8) international organization (other than the United Nations). For some fields in Political Science, it will be necessary to research one or more of these categories of government publications. It is extremely important to note that (with the exception of recent New Jersey state government publications) the government publications in the Alexander Library are **not** in IRIS. Government publications in other Rutgers libraries may be found in IRIS, giving the wrong impression that the Alexander Library does not have a particular document. There is a card catalog (separate from the card catalog covering books and serials in the Rutgers system) covering government publications in the Alexander Library. New Jersey state government documents published since the mid-1980s are in IRIS; for recent New Jersey state government documents, IRIS is the primary means of access. The Alexander Library and the Library of Science and Medicine selects 97% of the federal documents given to depository libraries; the Library of Science and Medicine holds science, medical, agriculture and environment related documents. In addition to strong federal and New Jersey state government document collections, the Alexander Library also has strong document collections for the United Nations and international organizations. Again, it is important to keep in mind that only New Jersey state government documents are in IRIS. A guide to the various indexes and reference tools or lack of indexes and reference tools for government publications would be too lengthy and involved to list here. Nonetheless, it is important to keep in mind the existence and importance of government publications. Please consult the reference librarians at the Alexander Library for assistance.

Monthly Catalog (1904-).
US GP3.8 Alex DocRef
CD-ROM Alex DocRef
Major index for U.S. government publications. Indexes by subject headings and by author or corporate author. CD-ROM version begins with 1976. Extremely useful when you have an exact title of a document and are looking for its SuDocs number. Can be searched by keyword. When a helpful or interesting record is found, look at its subject headings and search those.

Selected U.S. Government Statistical Publications (for international statistics, see "Guide to International Statistics" in this scrapbook)

Current issues are located in "Government Publications Current Periodicals;" bound volumes are in "Government Publications Stacks."

CPI Detailed Report
US L2.38/3 AlexDoc

Economic Indicators
US Y4.Ec7 AlexDoc

Employment and Earnings
US L2.41/2 AlexDoc

Federal Reserve Bulletin
US FR1.3 AlexDoc

Monthly Retail Trade
US C3.1 38/3 AlexDoc

Monthly Treasury Statement
US T63.113 AlexDoc

Producer Price Indexes
US L2.61 AlexDoc

Book Review Indexes

Social Sciences Citation Index (vol. 1- , 1966-).
Z7161.S65 Alex Ref
These indexes cover the book review sections of the journals it indexes. Check the Citation Index volumes, look for the author of the book and check for a "B" (meaning book review) in the citation. Oftentimes, books are not reviewed in journals until two or three years (sometimes longer) after it was published. Updated tri-quarterly with an annual cumulation.

Combined Retrospective Index to Book Reviews in Scholarly Journals: 1886-1974 (15 volumes) edited by Evan Farber.
Z1035.A1C64 Alex Ref
Retrospective coverage of book reviews. Has title and author indexes.

Book Review Index to Social Science Periodicals (4 vols., 1964-March/1974).
Z1035.A1B63 Alex Ref
Covers book reviews from 1964 thru March, 1974 in Social Science periodicals from 1964 thru March 1974, which is the time where there is a separate book review section in the Social Sciences Index.

Social Sciences Index (CD-ROM: 1983- ; paper copy: vol. 28- , 1974/75-).
CD-ROM Alex Ref
AI3.R473 Alex Ref (paper copy)
Beginning with 1974/75, there is a book review index at the back.
Economic Books: Current Selections (vol. 1- , 1974-).
Z7164.E2P5 Alex Ref
Extremely short book reviews that are intended to help librarians choose books in Economics. Book reviews tend to lag 1-3 years after publication date.

STATISTICAL INDEXES

Statistical Abstract of the United States (1894-).
C3.134 Alex Ref (latest edition is located at **Ref Desk**)
HA202 Alex Ref (latest edition located in **Alex Ref**)
C3.134 Alex USDocRef (1971-next to latest edition)
C3.134 Alex USDocStks (1894-1970)
Convenient and easy to use statistical compilation of statistics gathered by the federal government. Subject index is at the back; numbers in subject index indicate table numbers, not page numbers. Subject index for earlier years does list page numbers rather than table numbers. For a range of years, check multiple years. If more detailed statistics are required, check and find the source of the statistic, which is listed at the bottom of the table, or use the American Statistics Index.

Historical Abstracts of the U.S.: Colonial Times to 1970 (vol. 1-2).
C3.134/2:H62 Alex Ref (located at **Ref Desk**)
Provides statistics for varying ranges of years. Numbers in the subject index at the back refer to page numbers. Introductory essays to various categories of statistics can be helpful for further statistics; in addition, check source of statistics, if further statistics are needed.

American Statistics Index (ASI) (1974-).
Index Tables Alex DocRef
Major index for statistics found in U.S. government publications. Index has subject, geographic area and category sections. Check the index volume and then check the cited number in the abstract volume. The abstract will give detailed information as to what is being referred to in the index volume. Most of the cited government publications are held by the Library; beginning with 1980, check to see if the item is in the nearby microfiche cabinet; the microfiche are arranged by year and then by the abstract

number. If it is not held in microfiche, most often the Library will hold the government publication in another format or place: paper copy or a different microfiche set in a different microforms cabinet. Updated monthly with an annual cumulation.

Index to International Statistics (IIS) (1983-).
Index Tables Alex DocRef
Provides access to statistics in English language publications of international intergovernmental organizations. Format is the same as for ASI and SRI. Check to see if the Library has the publication. Updated monthly with an annual cumulation.

Statistical Reference Index (SRI) (1980-).
Index Tables Alex DocRef
Indexes statistics published by sources other than the federal government, such as publications from trade, professional and other nonprofit associations and institutions; business organizations; commercial publishers; independent research centers; state government agencies and university research centers. SRI covers business, industry, finance, economic and social conditions, government and politics, the environment and population. Includes data on foreign countries. Format is the same as ASI and IIS. A majority of the publications abstracted are included in the SRI microfiche set located in the nearby microforms cabinet. Not everything in SRI is in the microfiche set; if the item is not in microfiche, check to see if the periodical or monograph abstracted is held by the Library. Updated monthly with an annual cumulation.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

E. NBER WORKING PAPER SERIES

The current year and the last two years of the NBER Working Paper Series is located in the stacks of the Alexander Library. It has the call number, **HB1.N37 Alex Stks** and is non-circulating. The Alexander Library also has the NBER Technical Working Paper Series (call number is **HB1.N38 Alex Stks**) and the NBER Working Paper Series on Historical Factors in Long Run Growth (call number is **HB1.N3771 Alex Stks**). Working papers prior to the last two years are located in the Department of Economics Library in New Jersey Hall.

The Alexander Library also has the following microfilm set of working papers in Economics:

Economics Working Papers Bibliography (1974-1992).
Z7164.E2E2 Alex Ref
Economics Working Papers: Reel Guide to Microfilm (1987-1992).
Z7164.E2E2 Ales Ref
The Economics Working Papers Bibliography is a listing of the collection of working papers held by the University of Warwick Library. Approximately half of the collection has been microfilmed. Rutgers has the microfilm set beginning with 1987. The Economics Working Papers Bibliography has an author and subject indexes; the indexes indicate an "EWP number," which then has to be found in the Reel Guide to Microfilm in order to find the location of the article in the microfilm set. If the listing does not have an "EWP number," there is no microfilm for that article. This bibliography does not cumulate, so each issue has to be consulted. This bibliography and microfilm set may have ended with the 1991 bibliography and microfilm.

The Economics Department Library in New Jersey Hall has a small collection of Working Papers from other universities.

The Social Science Resource Center of the Firestone Library at Princeton University has a collection of Economics working papers. See "L. Access to other libraries" for information regarding use of the Firestone Library.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

F. Economics Journals

Economics Journals

The journals are located on B-Level of the Alexander Library. The current year is in Current Periodicals, and the bound volumes are in the stacks of B-Level. The journals in both locations will be in alphabetical order. Journals of governmental and international organizations will be located in Government Publications (for example, World Bank Research Observer or World Bank Economic Review). Government Publications has a separate Current Periodicals Section on the 1st Floor. Some of the serial government publications will be call number order and some will be in alphabetical order. Check with a reference librarian, if you have problems.

IRIS contains the most complete and up-to-date listing of Economics and related journals received the Rutgers University Libraries system. To see if the Alexander Library or another Rutgers University Library has a journal, do a title search in IRIS. If another New Brunswick or Piscataway campus library has a journal, you may use MDS or Materials Delivery Service; the Rutgers Libraries will make a photocopy of the article and send it to the library of your choice for a fee of $2.00. If the journal is held by a Newark or Camden campus library, you will receive the journal article for free. You will be notified when the article is available for pick-up. You must go to a library and fill out a "Materials Delivery Service (MDS)" form--not an "Interlibrary Loan (ILL)" form. You cannot request an article through MDS
electronically.

FINDING PERIODICALS IN IRIS/ALEXANDER LIBRARY

You can find out which periodicals are held in the Rutgers Libraries system and which Rutgers library holds them by doing a title search in IRIS. IRIS contains the most up-to-date list of periodicals held by Rutgers Libraries. Do the following search: "cat/til/whatever title" (or if the computer is already in IRIS, you can type "til/whatever title") and you will get a list of books and periodicals that begin with the words, whatever title. Alternatively, by doing the following search, "lim/med/ser/til/whatever title", the resulting list will be limited to just periodicals. Beginning with that search, all of your searches will be limited to just periodicals, and you can then type "til/whatever title". You can eliminate the "limit" search for periodicals by typing "all"; thereafter you will be searching for books and periodicals.

After doing a title search, look carefully at the list of titles that you have retrieved; choose the appropriate title. The record for the title will indicate which libraries holds the periodical, for what years and volumes, and in what format.

"ALEX PER SHELVED BY TITLE v1+ 1977+": "ALEX" indicates that the periodical is in the Alexander Library; "PER SHELVED BY TITLE" means that the journal is shelved in alphabetical order in Current Periodicals, and once the issues are bound they shelved alphabetically in the journal stacks; "v1+ 1977+" indicates that the library has volume 1, which came out in 1977, and the "+" indicates that the library has everything since v1, 1977.

For most popular magazines, you may see the following notations:
"ALEX FCHPER SHELVED BY TITLE" or "ALEX FLMPER SHELVED BY TITLE".

"FCHPER SHELVED BY TITLE": indicates that back issues of the journal are kept in alphabetical order in the microfiche cabinets in the Current Periodicals and Microforms Room and are not in the journal stacks.

"FLMPER SHELVED BY TITLE" indicates that back issues are kept in alphabetical order in the microfilm cabinets in Current Periodicals and Microforms.

For "FCHPER SHELVED BY TITLE" and "FLMPER SHELVED BY TITLE" periodicals, the most current issues are still received in paper format and are kept in alphabetical order in Current Periodicals. The paper issues are removed from Current Periodicals upon the receipt of the microfiche or microfilm. Newspapers are in the microfilm cabinets are arranged in alphabetical order.

There is an alphabetical listing of periodicals held in the Rutgers University Libraries system at the Reference Desk. Look for six red covered volumes. The listing has not been updated in the last two years, which does not affect the vast majority of periodical for which you will be searching.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

G. Government Publications

Document: Map of Government Publications Area
Document: EconStats
Document: Using National Trade Data Bank

Government Publications includes publications from federal and state sources, foreign governments, the United Nations and international organizations. Each of the above has its own discrete section.

Importantly, the government publications in the Alexander Library are **not** in IRIS--with the exception of recent New Jersey state government documents. Some of the other libraries in the Rutgers Libraries system have their government publications in IRIS, leading some to mistakenly assume that the Alexander Library does not have the government publication they want. The most complete listing of the government publications in the Alexander Library is the Government Publications Card Catalog. Government publications that are serials cannot be found in IRIS either. New Jersey state government documents published since the mid-1980s are in IRIS; for recent New Jersey state government documents, IRIS is the primary means of access. The Alexander Library and the Library of Science and Medicine selects 97% of the federal documents given to depository libraries; the Library of Science and Medicine holds science, medical, agriculture and environment related documents. In addition to strong federal and New Jersey state government document collections, the Alexander Library also has strong document collections for the United Nations and international organizations. Again, it is important to keep in mind that only New Jersey state government documents are in IRIS. A guide to the various indexes and reference tools or lack of indexes and reference tools for government publications would be too lengthy and involved to list here. Nonetheless, it is important to keep in mind the existence and importance of government publications. Please consult the reference librarians at the Alexander Library for assistance.

There will be times when you may need special assistance with Government Publications, which includes federal, state, United Nations, foreign government and international organizations publications. The Government Publications librarian, who specializes in United Nations, international organizations and foreign government publications is Mary Fetzer; she can be contacted at x7007 or "fetzer@zodiac". The specialist for federal publications and the CD-ROMS published by the U.S. government is Linda Langschied; she can be contacted at x7099 or "langschied@zodiac." However, it would be best to first try to have your questions answered by a reference librarian at the Reference Desk; they will be able to answer the most of your questions.

For a list of Government Publications available through CD-ROM, see the list in the document, "CD-ROMs at Rutgers University Libraries." In using the Government Publications CD-ROMs, there is a "user-friendly" "easy-menu" option, which is menu-driven and allows downloading of records. There is also a more difficult interface called "extract," which allows for a more "customized" data set. Contact Linda Langschied (x7099), if you would like to learn "extract."

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

H. Microform Collections

Document: List of Annual Reports of Central Banks

Economics Working Papers Bibliography (1974-).
Z7164.E2E2 Alex Ref
Economics Working Papers: Reel Guide to Microfilm (1987-).
Z7164.E2E2 Ales Ref
The Economics Working Papers Bibliography is a listing of the collection of working papers held by the University of Warwick Library. Approximately half of the collection has been microfilmed. Rutgers has the microfilm set beginning with 1987. The Economics Working Papers Bibliography has an author and subject indexes; the indexes indicate an "EWP number," which then has to be found in the Reel Guide to Microfilm in order to find the location of the article in the microfilm set. If the listing does not have an "EWP number," there is no microfilm for that article. This bibliography does not cumulate, so each issue has to be consulted. This bibliography and microfilm set may have ended with the 1991 volume.

Annual Reports of Central Banks
Alex Doc
Annual reports of world-wide central banks, beginning with 1946. See the listing of countries covered and for which years.

European Historical Statistical Abstracts
Alex Doc
Statistical Abstracts for European countries going back to the late 19th century or early 20th century; microfiche set ends in the mid-1960s. For some countries, we currently receive statistical abstracts in "paper" in the "Foreign Government" publications area, which is arranged by country in alphabetical order. For further help, consult the Government Pubications Card Catalog for the exact call number, or ask a refrence librarian for assistance.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

I. CD-ROMS/Online Services at Rutgers University Libraries

Document: CD-ROMs at the Rutgers University Libraries
Document: Electronic Resources Guide

The CD-ROM list was last done in 1991. The list has/will have changes. Of particular interest to Economists are the Business databases at the Dana and Kilmer Libraries and the Government Publications databases at the Alexander Library: e.g.. Census and National Trade Data Bank.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

J. INTERLIBRARY LOAN

Document: Interlibrary Loan Form

If the Rutgers Library system does not own a book or journal that you want. You may do an interlibrary loan. Fill-out an interlibrary loan form and return it to a reference librarian. The Rutgers Libraries will find out who owns the book or journal; the book will be borrowed or a photocopy of the journal article will be made. You will be notified when the book or journal article is available to be picked-up. There is no charge for the vast majority of the interlibrary loan requests. However, this service is limited to students, staff and faculty, and there is a limit of ten per week. An interlibrary loan takes a minimum of two weeks.

Interlibrary loans are a service that is very expensive for the library; it is important to use interlibrary loan only for materials that will be of use to your research and studies. It is also important to emphasize that interlibrary loan is only possible when Rutgers does own the book or journal; because of reciprocal agreements, Rutgers cannot request an interlibrary loan for a book that is checked-out--Rutgers cannot request an interlibrary loan for a book that it owns. Dissertations from other universities sometimes are available through interlibrary loan; some universities lend their dissertations, others do not.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

K. MATERIALS DELIVERY SERVICE/MDS

Document: Materials Delivery Service Form

If you would like to have a book brought from one Rutgers Library to another, you may do a "Materials Delivery Service" or "MDS." Fill out a form at the circulation counter or you may do this electronically (See "V. Library Service through Info/B. MDS"). This service may take one to three days. There is no charge for this service.

Journal articles can also be obtained through MDS. If another New Brunswick or Piscataway campus library has a journal, you may request to have the article brought to the library of your choice through Materials Delivery Service; the Rutgers Libraries will make a photocopy of the article and send it to the library for a fee of $2.00. If the journal is held by a Newark or Camden campus library, you will receive the journal article for free. You will be notified when the article is available for pick-up. You must go to a library and fill out a "Materials Delivery Service" (MDS) form--not an "Interlibrary Loan" (ILL) form. You cannot request an article through MDS electronically.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

L. Access to Other Libraries

Rutgers students and faculty have access to the Firestone Library of Princeton University. To obtain an access service card, you must go to the "Access Services Office" at the Firestone Library (after entering the building, it is to the right), which is open from Monday thru Saturday from 9AM to 5PM. You must present them with your Rutgers ID and a photo ID. You will be issued an access card, which is good for a month and allows you use of the library. Of course, you will not be able to check-out any materials. The branch libraries at Princeton may have different access policies than the Firestone Library. Some libraries are open to the public (for example, the Gest Library), others have more restricted access. You should call the branch library ahead of time to be sure of their access policies.

Rutgers students and faculty also have access to the main libraries at the University of Pennsylvania, Columbia University and New York University. Your Rutgers ID and a photo ID are required for entrance. The access policies of the branch libraries at these universities may differ from the main library. Again, call ahead of time to check on their access policies.

VI. ALEXANDER LIBRARY/RUTGERS UNIVERSITY LIBRARIES

M. Graduate Reading Room

The Graduate Reading Room is located on the 3rd Floor of the new wing of the Alexander Library, and it is only for graduate students. Graduate Reserve is located within that reading room. There are areas for graduate students to study, and there are "lockers" within which belongings and books may be kept--the books must be checked out. The "lockers" are for dissertation level graduate students only. Check with the Circulation Desk as to the availability of lockers in the Graduate Reading Room.

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Document: RLIN Searching Basics
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VII. LIBRARY SERVICES THROUGH INFO

A. Introduction

Document: Library Services Through INFO

"INFO", the campus network, can allow you to search IRIS, have books brought to selected libraries for you to pick-up and check-out ("MDS"), search the table of contents of journals ("UnCover"), search periodical databases (e.g. "PAI" or "IIN") and search the Internet (e.g. the many Economics subject gophers). It is best to try INFO and explore/ play with it.

VII. LIBRARY SERVICES THROUGH INFO

B. MDS/IRIS

Document: How to Use IRIS
Document: IRIS: Remote Access Guide

Choose IRIS, and do an IRIS search. When you find a book that you would like to have delivered to a library other than where the book is located, type "loan" and follow the instructions. The book will be delivered to selected libraries. You cannot MDS journal articles with this method. For journal articles, you will have to go to a library and fill-out a MDS form. There is a flat $2.00 charge per article for using MDS, when a New Brunswick library holds the journal; there is no charge for a MDS if the only library holding the journal is at Newark and/or Camden.

VII. LIBRARY SERVICES THROUGH INFO

C. UnCover

Document: UnCover
Document: Searching UnCover

UnCover is a current awareness service. Current awareness services can be extremely useful to researchers. They reproduce the table of contents page of journals and are updated quarterly or monthly and, for online databases, even daily. These indexes allow researchers to quickly scan what is currently being published in Economics journals. UnCover can allow researchers to conveniently and quickly scan the table of contents of journals from home or the office.

UnCover (1988-).
Campus Network
Online current awareness service that can be accessed in "Info" over the campus network. Choose "library" and then "library_menu" (the underline is important). UnCover reproduces the table of contents page (excluding book reviews) of over 20,000 journals and magazines. Search by journal title: i.e. "//t american economics review". Type "e" to examine and then select the issue for which you would like to see the table of contents. The database can also be searched by author ("//n whomever") or keyword ("//w whatever"); word order in a search does not matter. However, the records in the database do not have subject headings. Consequently, strictly speaking, a subject search is not possible: only a "word(s)" search (which searches, simultaneously, the entire record, including the titles of the articles and the titles of the journals in the database) is possible. When "word(s)" searching in lieu of subject searching, it is important to use as many synonyms and combinations of similar words as possible. Updated daily.

VII. LIBRARY SERVICES THROUGH INFO

D. Reveal (Through UnCover): Tables of Contents of Journals Via E-mail

REVEAL (THROUGH UNCOVER): ACCESS TO TABLES OF CONTENTS OF JOURNALS VIA E-MAIL

UnCover (choose Uncover in the Library menu, then select number "5" or "VT100" to get into the database) is now e-mailing the tables of contents of journals in its database to individual e-mail accounts. The service is called Reveal. You select the journals; the tables of contents will be sent to you via e-mail, as soon as the tables of contents are entered into its database (UnCover is updated daily). Below is the "help screen" that describes Reveal:

When the next issue of any of your Reveal titles is entered into UnCover, the system will automatically send a copy of the table of contents to your e-mail address (from the Profile).

If you wish to order any of the articles included on the table of contents, simply reply to the e-mail and include the contents of the original message. Edit the original message and type the word ORDER on the last line of the desired article(s) description.

All articles ordered through Reveal will be charged at the $8.50 rate (plus applicable copyright and fax surcharge if outside of the US and Canada). The credit card or deposit account listed in the Profile will be charged for articles delivered. Your Reveal order will be handled in the same manner as regular UnCover and UnCover Complete orders and delivered within 24 hours during the business week.

For information on creating a Reveal title list, type ?R2
For information on editing your list of Reveal titles, type ?R3

Press <RETURN> to exit this help screen.

==========

You will first have to "create a profile." You need not enter all the information in the profile; at a minimum, you must, of course, enter your e-mail address. When you are in UnCover, type "?r" and the following help screen will appear:

UnCover Reveal is a new service which allows users with Profiles to create a list of titles which are of interest

to them. The table of contents from these selected titles are delivered to the e-mail address in the Profile when they are entered into the UnCover database. Users can order documents by reply e-mail.

The following help screens are available for more information:

?R2 = Getting started with Reveal
?R3 = Reviewing your Reveal list
?R4 = Ordering articles by reply e-mail
?P = Profiles
?H2 = Full list of help screens

Press <RETURN> to exit this help screen.

==========

After choosing ?r2, you get the following screen:

GETTING STARTED WITH REVEAL

To utilize the UnCover Reveal Service, you will need to have a Profile. You are given a chance to create a Profile when you enter the UnCover database, or you can use the command //PROFILE. You will answer a series of questions and then will be given a Profile Number and a Profile Password. Use the Profile Number and Profile Password whenever you access the UnCover database.

Once you have a Profile set up, you search UnCover using the Browse by Journal Title option (or use the Quick Search command //t[TITLE]). When you locate a title of interest and are viewing the full description, enter the word REVEAL and that title will be added to your Reveal list.

When the next issue of the title is received, UnCover will automatically send the table of contents to the e-mail address included in the Profile.

For information on editing or reviewing your Reveal title list type ?R3. For information on ordering articles through Reveal type ?R4

Press <RETURN> to exit this help screen.

==========

What follows is the help screen for creating profiles (typing "?p"):

Profiles retain delivery information about you, such as fax number, payment information, and name. There is a Profile NUMBER and PASSWORD which must be entered in order

to utilize the information contained in your Profile.

Profiling is optional, however, completing a Profile will allow you to Mark articles which will then be attached to your Profile. The link between the Marked articles and your Profile is retained until the articles are either deleted or ordered for delivery. In order to use Reveal, you need a profile.

If you do not create a Profile, you will be prompted for delivery information as you place your order. The delivery information contained in the Profiles can be edited as required. You are given the opportunity to edit the specfic fax and routing information for each article ordered.

You can create a Profile as you enter the UnCover database or you can use the //PROFILE command any time you are in UnCover.

Press <RETURN> to exit this help screen.

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To create or edit a profile:

Type NEW to CREATE a new profile
Type EDIT to MODIFY current profile
Type ORDERINFO for ORDER STATUS and FUND balances

==========

To search for a journal, type:

//t american economic review

Articles can be retrieved individually or displayed as the table of contents for any given journal issue.

To start your search, type:
N for NAME search
W for WORD search
B to BROWSE by journal title
S to STOP

There is also a quick search--type QS for details

Type //EXIT to return to your ho
SELECTED DATABASE: UnCover (Rutgers)

ENTER COMMAND (? FOR HELP) >> //t american economic review

==========

Choose the appropriate journal from the list on the screen:

1
American economic review

2
American economist

3
American educational research journal

4
American educator

5
American enterprise

6
American enterprise (washington, d.c

7
American entomologist

<RETURN> to CONTINUE, Number + M (ex. 3M)to MARK article
Enter <Line numbers> to see FULL records
<P>revious for PREVIOUS page,<Q>uit for NEW search

==========

When the journal is displayed, type "reveal", and the journal will be added to your Profile list of journals that will have its table of contents e-mailed to you. To see previous tables of contents, type "e" to examine earlier issues.

----------UnCover (Rutgers)--------
TITLE(s): The American economic review
The American economic review.

Nashville, Tenn. [etc.] American Economic Association.

OTHER ENTRIES: Economics Periodicals.
Format: Serial

OWNERS: AUR CSM CSU CU DPL DU LUT UNC UW

The UnCover Complete service allows you to order articles from any issue of this journal, provided you have a complete citation. Type ?C for details.
----1----------UnCover (Rutgers)---------
<R>epeat this display, <REVEAL>E-mail Alerting <C> UnCover Complete
<Q>uit,
<E> to Examine Current Issue Information >
<H> for Search History, ? for HELP >reveal

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Send questions to "yoshimura@zodiac".

VII. LIBRARY SERVICES THROUGH INFO

E. Innopac

Using Innopac, you can check to see what monographs are currently being processed by the Library and what books are on order. If a book that you want is "in process" you can request the book electronically--much like requesting a book through MDS. Innopac is a menu-driven and very user-friendly system. When the record is on the screen, type "loan"; the computer will then prompt you for information--the same way it does when you MDS electronically..

VII. LIBRARY SERVICES THROUGH INFO

F. RLIN/Eureka

Document: Database Descriptions
Document: RLIN Searching Basics
Document: Quick Tips for Searching Eureka

RLIN (Research Libraries Integrated Network) is the network of RLG (Research Libraries Group), a group of major research libraries in the world. The RLG libraries share library records and collections through RLIN. Rutgers is a member of this library group and its network. The RLIN bibliographic database includes the machine readable records of all those libraries. Eureka is a more user-friendly interface that allows on to search the RLIN bibliographic database ("BIB") and periodical databases (e.g. "PAI" or "NPA"). Some of these periodical databases are "Newspaper Abstracts" (January, 1989- : a database of newspaper articles from major newspapers across the US), "Periodical Abstracts" (January, 1986- : a database of articles from popular magazines and a handful of journals) and "ABI/Inform" (a business and business management database). Periodical databases are being added: see "Database Descriptions." Check the "Library" portion of INFO and the "Preview" section.

In addition, RLG allows students and faculty from member institutions access to each others libraries. Princeton, University of Pennsylvania, Columbia University and New York University are a few of the local members of RLG. See "L. Access to Other Libraries" under "IV. Alexander Library" for further information.

VII. LIBRARY SERVICES THROUGH INFO

G. Economics Internet-accessible Resources Through INFO

See **Section IV** on "Economics Internet-accessible Resources."